



FORM 2025-26

Delhi Public School, Barasat

(Affiliated to DPS Society New Delhi)

CBSE Affiliation No. 2430391

STRATEGY
QUALITY
COACH
EDUCATION
RESEARCH
SKILLS
FOCUS



education is a key to **SUCCESS**

उत्तिष्ठत जाग्रत प्राप्य वरान्निबोधत।

Achieve

 *Delhi Public School, Barasat*

Arise • Awake • Act • Achieve

Ph.: +91-9836123331 / 9874923500, +91 33 68204455 / 54

Form No: 25-26/.....

STUDENT DATA FORM

For office use only:	Registration Number						
Date of Regn.							
						Regn. Receipt No.	

Last Name

D D M M Y Y Y Y

Blood Group	Number of Patients
A	10
B	15
AB	5
O	20

English	2nd Language	Mathematics	General Science	Social Science	EVS	Others

FATHER

Name:-----Qualification:-----

Year of Passing:-----Name of the College / University / Institution:-----

Professional Qualification (if any):-----

Residential Address:-----

-----Phone:-----Mobile:-----

Nationality:-----Religion:-----Caste: SC☐ ST☐ OBC☐ General☐ Mother Tongue:-----

Work Details (✓) Occupation type: ☐ Service ☐ Business ☐ Professional ☐ Others-----

Organisation Name:-----Designation:-----Annual Income:-----

Office Address:-----

Office Contact number/s:-----Email ID:-----

Aadhaar Card No.----- (please attach photocopy)

Paste
Stamp size
photograph of
father

MOTHER

Name:-----Qualification:-----

Year of Passing:-----Name of the College / University / Institution:-----

Professional Qualification (if any):-----

Residential Address:-----

-----Phone:-----Mobile:-----

Nationality:-----Religion:-----Caste: SC☐ ST☐ OBC☐ General☐ Mother Tongue:-----

Work Details (✓) Occupation type: ☐ Service ☐ Business ☐ Professional ☐ House Wife ☐ Others-----

Organisation Name:-----Designation:-----Annual Income:-----

Office Address:-----

Office Contact number/s:-----Email ID:-----

Aadhaar Card No.----- (please attach photocopy)

Paste
Stamp size
photograph of
mother

Details of Sibling studying in DPS, Barasat:

Sl.No.	Name	Class	Sec	Roll No.	Regn. No.	Adm. ID No.
1.						
2.						
3.						

I / We, ----- (Father's Name) & ----- (Mother's Name)
parent of ----- (Student Name) have read the School's rules and regulations and hereby agree to
abide by the same. All the above mentioned details provided by me/us are true in all respect. In case of discrepancy with the facts, the school authority
reserves the right to cancel the Registration Form as well as the admission of the child. I also hereby agree to abide by the school rule that the school
reserves the right to issue compulsory Transfer Certificate to the child for any act of indiscipline. I have read and fully understood these conditions and
declarations.

Place:-----Signature of Father:-----Name:-----

Date:-----Signature of Mother:-----Name:-----

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Delhi Public School, Barasat

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STUDENT ADMIT CARD

Admission (2025-26)

A unit of Maa Saraswati Gyan Mandir Education Society
Pirgacha, Taki Road, P.O.: Badu, P.S.: Duttapukur, North 24 Parganas, Kolkata 700128
Ph.: +91-9836123331 / 9874923500, +91 33 68204455 / 54

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PARENT CARD

Admission (2025-26)

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Delhi Public School, Barasat

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Admission 2025-26

Student Admit Card

Registration No.:

Name of Student: _____

Date of Birth: Age (as on 31st March 2025): _____
D D M M Y Y Y Y

Sex: Male ☐ Female ☐ Class for which admission is sought: _____

Date of exam / interaction: _____ Time: _____

2nd Language: HINDI ☐ BENGALI ☐

Result Date: _____

Authorized Signatory

- Note:
1. Your ward can appear for the admission test / Interview / interaction only on presentation of this card.
 2. Date for admission test / Interview / interaction once allotted cannot be changed.
 3. The School reserves the right to change the date for admission test / Interview / interaction on unavoidable circumstances and in such cases parents will be intimated with the new schedule.
 4. Results will be displayed on the notice board at school office from 10 am onwards. Parents are requested to collect the selection kit from school office only on the same day of the result.
 5. Your ward should carry the requisite stationery for the admission test.
 6. Both parents are required to be present for interaction

Paste recent
colour
photograph
of the
candidate
(Stamp size)



Delhi Public School, Barasat

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Admission 2025-26

Parent Card

Registration No.:

Name of Student: _____

Date of Birth: Age (as on 31st March 2025): _____
D D M M Y Y Y Y

Sex: Male ☐ Female ☐ Class for which admission is sought: _____

Date of exam / interaction: _____ Time: _____

2nd Language: HINDI ☐ BENGALI ☐

Result Date: _____

Authorized Signatory

- Note:
1. Your ward can appear for the admission test / Interview / interaction only on presentation of this card.
 2. Date for admission test / Interview / interaction once allotted cannot be changed.
 3. The School reserves the right to change the date for admission test / Interview / interaction on unavoidable circumstances and in such cases parents will be intimated with the new schedule.
 4. Results will be displayed on the notice board at school office from 10 am onwards. Parents are requested to collect the selection kit from school office only on the same day of the result.
 5. Your ward should carry the requisite stationery for the admission test.
 6. Both parents are required to be present for interaction

Paste recent
colour
photograph
of the
candidate
(Stamp size)



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Admission 2025-26

MEDICAL FORM

Registration Number

Use only block letters. Please provide all details without leaving any blanks. (To be filled up by Parents)

Name _____

First Name

Middle Name

Last Name

Date of Birth Sex: M ☐ F ☐
D D M M Y Y Y Y

Admission sought in Class: _____

Weight: _____ (kg) Height: _____ (cm) Blood Group: Power (in case of spectacles): L/E ☐ R/E ☐

Medical History: (Please give the details of any serious illness / operation, contagious/infectious diseases, your child might have suffered / undergone)

1. Diseases suffered: (like Measles, Mumps, Chicken Pox, Jaundice, Tuberculosis, Epilepsy, Swine Flu (H1 N1) etc.)

Sl.No.	Disease	Year

2. Operation Undergone: (like Appendicitis, Fracture etc.)

Sl.No.	Disease	Year

Allergy (if allergic to any Drug or Food) _____

COVID History in family, if yes _____

Details of Vaccination: (Please attach photocopy of vaccination card.)

	1st Dose	2nd Dose	3rd Dose	Booster
BCG				
DPT / OPV				
MMR				
Typhoid				
Hepatitis A				
Hepatitis B				
Chicken Pox				

Place: _____

(Signature of parent / guardian) _____

Date: _____

Name (in capital letters) _____

Paste
Student's
Photograph
(Stamp size)



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Admission Form (2025-26)

DOCTOR'S CERTIFICATE

Please have this form filled by your Pediatrician / General Physician and submit the form at the school office along with the admission form.

This is to certify that I have examined the following student and his/her health details are mentioned below.

Name of the student: Age: Sex: M ☐ F ☐

Ophthalmic problems:

Dental Check-up:

Orthopaedic problems:

Respiratory problems:

Skin problems:

Allergies:

Epilepsy:

Metabolism (obesity etc.):

Heart problems:

Any other problems:

Doctor's name:

Address:

Phone: Mobile: Registration No.:

Doctor's Signature:

DOCTOR'S STAMP



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Admission Form (2025-26)

PASSPORT AND VISA DETAILS (ONLY APPLICABLE FOR FOREIGN STUDENTS)

Passport Number:

Country / Place of Issue:

Date of Issue:

Date of Expiry:

Please attach a photocopy of the Passport (Self-attested)

Visa Type:

Expiry Date:

Please attach a photocopy of Visa (Self-attested)

Signature (Student)

Signature (Parent)

Date:

Date:

Age Criteria

(Admission 2025-26)

Age of the candidate (as on 31.03.2025) based on the birth certificate, which will determine the eligibility for admission to a particular class.

Class	Age	Class	Age
Nursery	3+	CLASS IV	9+
KG I	4+	CLASS V	10+
KG II	5+	CLASS VI	11+
CLASS I	6+	CLASS VII	12+
CLASS II	7+	CLASS VIII	13+
CLASS III	8+	CLASS IX	14+
		CLASS XI	16+

Note: Parents should apply for admission in the class in which the student is eligible.

The Transfer Certificate and Marksheet from previous school should prove that the child qualifies for the class applied.

* Transfer Certificate & Marksheet required from KG - I onwards. (To be submitted at school office after academic session begins)

**SUBJECT COMBINATIONS FOR THE SENIOR SECONDARY LEVEL
2025-26
SCIENCE**

SCIENCE- GROUP A (PCM)			SCIENCE- GROUP B (PCB)	
1.	ENGLISH CORE	COMPULSORY	ENGLISH CORE	COMPULSORY
2.	PHYSICS	COMPULSORY	PHYSICS	COMPULSORY
3.	CHEMISTRY	COMPULSORY	CHEMISTRY	COMPULSORY
4.	MATHEMATICS	COMPULSORY	BIOLOGY	COMPULSORY
5.	COMPUTER SCIENCE	COMPULSORY	PHYSICAL EDUCATION	COMPULSORY
6.	PSYCHOLOGY/PHYSICAL EDUCATION/ECONOMICS	ADDITIONAL	PSYCHOLOGY/ COMPUTER SCIENCE/MATHEMATICS	ADDITIONAL

COMMERCE

COMMERCE- GROUP C			COMMERCE- GROUP D	
1.	ENGLISH CORE	COMPULSORY	ENGLISH CORE	COMPULSORY
2.	ACCOUNTANCY	COMPULSORY	ACCOUNTANCY	COMPULSORY
3.	ECONOMICS	COMPULSORY	ECONOMICS	COMPULSORY
4.	BST	COMPULSORY	BUSINESS STUDIES	COMPULSORY
5.	MATHEMATICS	COMPULSORY	PHYSICAL EDUCATION	COMPULSORY
6.	PHYSICAL EDUCATION/ COMPUTER SCIENCE/ PSYCHOLOGY	ADDITIONAVVL	IP/PSYCHOLOGY/ COMPUTER SCIENCE	ADDITIONAL

HUMANITIES

HUMANITIES- GROUP E			HUMANITIES- GROUP F	
1.	ENGLISH CORE	COMPULSORY	ENGLISH CORE	COMPULSORY
2.	POLITICAL SCIENCE	COMPULSORY	POLITICAL SCIENCE	COMPULSORY
3.	GEOGRAPHY	COMPULSORY	HISTORY	COMPULSORY
4.	ECONOMICS	COMPULSORY	PSYCHOLOGY	COMPULSORY
5.	MATHEMATICS/PHYSICAL EDUCATION	COMPULSORY	PHYSICAL EDUCATION	COMPULSORY
6.	PSYCHOLOGY/ COMPUTER SCIENCE/ LEGAL STUDIES/ PHYSICAL EDUCATION	ADDITIONAL	COMPUTER SCIENCE/IP/ LEGAL STUDIES/ECONOMICS	ADDITIONAL

CUT-OFF (PROVISIONAL ADMISSION)

HUMANITIES- GROUP E	
1.	SCIENCE: 70% AGGREGATE IN IX-ANNUAL AND X-HALF YEARLY
2.	COMMERCE: 65% AGGREGATE IN IX-ANNUAL AND X-HALF YEARLY
3.	HUMANITIES: 60% AGGREGATE IN IX-ANNUAL AND X-HALF YEARLY

ADMISSION TEST

SCIENCE [GROUP A]	SCIENCE [GROUP B]	COMMERCE [GROUP C]	COMMERCE [GROUP D]
1. PHYSICS: 25	PHYSICS: 25	ENGLISH: 25	COMPUTER SCIENCE: 50
2. CHEMISTRY: 25	CHEMISTRY: 25	GENERAL AWARENESS: 25	GENERAL AWARENESS: 25
3. MATHEMATICS: 50	BIOLOGY: 50	MATHEMATICS: 50	ENGLISH: 25
HUMANITIES [GROUP E]	HUMANITIES [GROUP F]		
1. ENGLISH: 25	ENGLISH: 50		
2. GROGRAPHY: 25	HISTORY: 50		
3. MATHEMATICS: 50			



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Fee Structure for the Academic Session 2025-26

Fee Break-Up	Type	Frequency	Payable	Applicable For	Amount
Prospectus & Registration Fee	Non-refundable	One Time	At the time of purchase	Nursery - Class - IX & XI	Rs. 1,500.00

Admission Fee

Fee Break-up	Type	Frequency	Payable	Applicable for	Amount
Admission Fee	Non-refundable	One Time	At the time of admission	Nursery-Class-IX & XI	Rs. 30,000.00
Caution Money	Refundable	One Time	At the time of admission	Nursery-Class-IX & XI	Rs. 5,000.00

Education Fee

Fee Break-up	Type	Frequency	Payable	Applicable for	Total
Annual Misc. Fee	Non-refundable	Yearly	By 31 st of March 2025	Nursery-Class-IX	Rs. 18,000.00
				Class X-XI	Rs. 21,000.00
Education Fee	Non-refundable	Quarterly	By the 10 th day of every quarter	Nursery-Class-I	Rs. 10,000.00
				Class II-Class IX	Rs. 12,000.00
				Class X	Rs. 12,600.00
				Class XI	Rs. 13,000.00
Laboratory Fee	Non-refundable	Quarterly	By the 10 th day of every quarter	Class-XI	Rs. 500.00

Transportation Fee

Fee Break-up	Type	Frequency	Payable	Particulars	Amount	
Bus Registration Fee	Non-refundable	One Time	At the time of registration	Fee amount	Rs.	300.00
				Distance (KM)	Quarterly	Yearly
Transport Fee (subject to hike in fuel price)	Non-refundable	Quarterly	By the 10 th day of every quarter	00-05	Rs. 7,500.00	Rs. 30,000.00
				05-10	Rs. 9,000.00	Rs. 36,000.00
				10-15	Rs. 9,750.00	Rs. 39,000.00
				15-20	Rs. 10,500.00	Rs. 42,000.00
				20-30	Rs. 11,250.00	Rs. 45,000.00
				30-40	Rs. 11,700.00	Rs. 46,800.00
				40 >	Rs. 12,750.00	Rs. 51,000.00

Various Concessions*

On Admission / Tuition Fees

1. Concession of Rs. 3,000 (on Admission fee) under 'Early Bird Offer'.
2. Concession of Rs. 3,000 (on Admission fee) under 'Beti Bachao, Beti Padhao'.
3. Concession of Rs. 3,000 (on Admission fee) under 'Sibling Offer'.
4. Concession of Rs. 3,000 (on Admission fee) under 'Balvatika (Classes Nursery - II) offer'.
5. 5% concession can be availed on tuition and transport fee upon total fee payment at the time of admission.

For details please call or visit the school

*T&C applied

GENERAL INSTRUCTIONS

Thank you for your interest in Delhi Public School, Barasat. Please read the following Rules & Regulations properly before applying for admission.

Filling up the Registration Form:

- i. The registration form is to be filled in BLOCK LETTERS and submitted in person, to the School Office (between 10 am – 4 pm) within 3 days from the date of issue of the form. The parent/guardian is requested to bring the Original Money Receipt (issued at the time of purchase of Prospectus) at the time of submission of Registration Form.
- ii. It is mandatory for the parents to fill-up the Registration form themselves.
- iii. Age criteria should be strictly maintained. In any case if the child's age does not match with the class he/she is seeking admission, the management holds the right to cancel the registration. (Refer to Age Criteria)
- iv. Registration does not imply admission, which is subject to admission tests/observation/interaction and availability of seats.
- v. Date for examination / observation / interaction will be intimated during registration. However, these may be changed, without prior notice, by the School Management without citing any cause.
- vi. At the time of registration, duly filled up and signed registration form for students is to be submitted at School Office along with the following documents photocopy:
 - a. Attach one photocopy of the child's Birth Certificate issued by Municipal Corporation / any other competent authority / Passport self attested. Do not enclose Birth Certificate issued by Nursing Home/Hospital. Care must be taken to ensure that the date of birth on the Registration form tallies with that on the original Birth Certificate.
 - b. Paste four latest identical stamp size coloured photographs of the Child on Registration Form, Medical Form, Student Admit Card & Parent Card respectively. Also paste stamp size coloured photographs of each Parent on Registration Form.
 - c. Photocopy of the Mark Sheet / Report Card of 3 previous years appeared in the previous school.
 - d. Medical Form (original), duly filled up, to be submitted at the time of registration.
 - e. Photocopy of Aadhar card (parent's & child).
 - f. Photocopy of passport for foreigners.

Note: Registration will not be carried out if any of the above documents are missing.

- vii. Incomplete or illegible Registration Forms will not be accepted.
- viii. The Registration Form should be complete in all respect and the information provided should be true. In case of discrepancy with the facts, the school authority reserves the right to cancel the Registration form as well as the admission of the child.
- ix. No Application of a rejected candidate will be accepted. If a rejected applicant applies and his/her application passes the initial screening, the application will be rejected as soon as the re-application is identified by the school authority.

Admission Process:

1. Both copies of the Admit Card is to be brought at the time of Admission Test / Interaction. The Parent's Card is to be retained by Parent / Guardian and is required to be produced to collect the child after the Admission Test / Interaction is over.
2. For admission to Nursery, KG-I and KG-II there are no written tests or interviews. Candidates are encouraged to interact freely with the teachers and are given various toys/ coloured pencils to play with. This test judges the mental development, physical ability and basic communication & comprehension skills. Parents' interaction will be held on the same day as of the child and both parents should be present.
3. There will be written tests / evaluation for students seeking admission for Class - I onwards.
4. No request for change of dates for Admission Test / Interview/ Interaction will be entertained.

Admission Procedure:

1. The final list of selected students will be put up in the School Office. Parents have to collect the selection letter from School Office on the same day of declaration of result.
2. The admission formalities will be intimated to the parents/ guardian of the selected candidate/s along with the fee payment slip through selection kit. The admission fees is to be deposited within the due date mentioned in the selection letter, fee slips.
3. The requisite documents mentioned in the selection letter along with the photocopy of the fee slip to be submitted within the specified date for securing admission.
4. It is mandatory for all students (KG I onwards) to submit the Transfer Certificate and Report Card / Mark Sheet from the last School attended. Candidate will not be admitted to the school without the submission of an official Transfer Certificate from the institution last attended, nor will they be placed in a class higher than that for which the Transfer Certificate shows him/ her to be qualified.
5. Fees once paid at the time of admission are not refundable even if the child does not attend school, in any case except the Security Deposit, in case of withdrawal. Security deposit (Refundable) will be refunded only when all dues to the school are cleared.
6. The School Management, acting through the managing council, reserves the right to have the final word in all matters relating to the admission procedure. For the Challenged candidates:

NOTE:

- Students will not be admitted to a particular class until they have been assessed. The School reserves the right to admit them, only to those classes for which they have been found fit. The TC and marksheet from previous school should prove that the child qualifies for the class applied for.
- Admission will only be granted on the basis of assessment for the class in which admission is sought.
- Students seeking admission (KG I onwards) cannot be admitted until a Transfer Certificate and Report Card / Mark Sheet from the previous school is produced.
- Fee once paid cannot be transferred or refunded. Only security deposit amount is refundable, if all dues till the current quarter is cleared. Please refer to the Fees Structure section overleaf.
- Admission does not guarantee transport facility. The School reserves the right to extend transport facility to the students on availability of seats and the stoppage requested. School's decision will be considered final.
- Parents are requested to follow the guidelines and School's rules mentioned in the Almanac, and should periodically check the same for information & instructions provided by the school from time to time.
- Admission will be considered complete once all the formalities are completed and Transfer Certificate, Previous Class Marksheet & Character Certificate from the previous school attended are submitted to the school office within the stipulated date.

FEES & BILLING

- Fees once paid at the time of admission are not refundable in any case except the Security Deposit amount in case of withdrawal. Security deposit (Refundable) will be refunded only when all dues towards the school are cleared.
- Session, education and Transport fees may be revised as determined by the School's Management.
- Security deposit will only be refunded once parent / guardian intimate the School in writing and apply for the Transfer Certificate / cancellation of admission for his / her ward and all dues till the current quarter is paid. The school is not liable to refund the amount paid at the time of admission in any circumstances, whether the student has attended the classes or not from the beginning of the session.
- Once the new session commences, security deposit will only be refunded if tuition fee (and transport fee if applied for transport) upto the relevant quarter is paid, otherwise, it will be considered as forfeited. Transfer Certificate will only be issued against application for the same in requisite format, if all dues are cleared. For further details please refer to the Withdrawal section in the school almanac.
- Annual Fees are charged for the academic session – April to March.
- Fee must be paid by the first month of each quarter by 10th. Late fine will be applicable in case of failure to clearance of school fees on time. The detailed structure of Late Fine will be shared before the commencement of the new academic session.
- Payments are to be made in either of the following methods:
 - PO/DD/CHQ in favour of "FEES A/C DELHI PUBLIC SCHOOL, BARASAT" payable at Kolkata.
 - Through UPI.
 - Credit Card & Debit Card Swipe at School
 - Online Payment through payment gateway in school websitePlease note that cheques are not accepted.
- Any "extra / excess" fee paid, queried and found admissible, will be refunded / adjusted after receipt of the application for the same from the parent.
- No student will be allowed to join / remain in school unless all outstanding dues of the previous term and the current year's annual fees is paid in full.
- Fees are subject to concession wherever applicable.
- The decision of the management with respect to fee concession and its applicability is final.

GENERAL INFORMATION

School Timings:	Classes Nursery – Class - I	Monday - Friday	08:30 a.m. - 12:30 p.m.
	Classes II to Class IX & XI	Monday - Friday	08:30 a.m. - 02:30 p.m.

VISITING HOURS

Visiting hours for the Principal / Administration should be followed strictly. There may be cases where an emergency demands a matter to be looked into without a prior appointment, but the time mentioned below will be followed on a regular basis, six days a week.

Visiting hours to meet The Principal (by appointment only)

Monday to Friday	10.30 a.m. to 11.30 a.m.	(by appointment)
Working Saturday	10.30 a.m. to 12.00 noon	(by appointment)

Visiting hours to meet Teachers (by appointment only)

Class Nursery to I	12.45 p.m. to 2.30 p.m.	Monday-Friday
Class II - Class IX & XI	2.30 p.m. to 3.30 p.m.	Friday

Visiting hours to meet Accounts / Administrative Office

Monday to Friday	10.00 a.m. to 4.00 p.m.
Saturday	10.00 a.m. to 2.00 p.m.

In emergency cases an appointment may be made by phone.

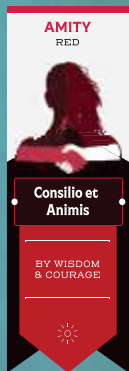
Parent Teacher meetings will take place at regular intervals. Parents will be notified through school notices of these.

VISION

- To develop an understanding and appreciation of the global dimension of our world and of the knowledge, skills and values needed to be responsible citizens.
- To make children aware and appreciative of their history, culture and traditions, whilst being open to other cultures and alternative views of the world.
- Create a scientific attitude, a creative bent of mind and a sensitive human being in him/her.
- To nurture the talent in each child, to develop them into confident communicators in more than one language, and as individuals who are principled, reflective and self directed.
- To encourage children to develop the qualities of self-discipline, positive self-image, resourcefulness, teamwork and leadership.
- To provide opportunities for children to step beyond the confines of classroom learning and the immediate context to explore new places and adventures.
- To inculcate in children the values of empathy, compassion and respect towards others and the environment, and enable them to make a positive and enduring difference to the lives of others.
- Making our students selfless human beings and believe that it is in giving that we receive ; it is in serving others that we find the utmost satisfaction and peace.



HOUSE



House Motto:
By Wisdom & Courage



House Motto:
In Pursuit of Excellence



House Motto:
Faster, Higher, Stronger



House Motto:
Victory Through Harmony



Delhi Public School, Barasat

(Affiliated to DPS Society New Delhi)

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A unit of Maa Saraswati Gyan Mandir Education Society

Pirgacha, Taki Road, P.O.: Badu, P.S.: Duttapukur
North 24 Parganas, Kolkata 700128

18001234147

Email: info@dpsbarasat.com, Website: www.dpsbarasat.com